

WESTIE RESCUE MICHIGAN, INC.

SECTION 3 - RESCUE MEDICAL

FOSTER HOME: File paperwork behind this tab as indicated. This book stays with the dog at all times. The dog cannot be relocated without this book, even on a temporary basis.

Make a vet appointment as soon as you are aware you are getting the dog. Try to make it for the day of acquisition or the next day. Make a dental for the dog at the same time unless the dog is less than 1 year of age. (It can always be cancelled if not needed.) Make an appointment for spay/neuter at the same time unless you are aware the dog is already altered. Take the **MEDICAL CHECKLIST** to the vet appointment and check off as you complete each item. Date each item as they are completed

NOTE: Send all medical bills/statements to the Dog Paperwork Coordinator and to the Treasurer. If you require reimbursement of any items, please mark them plainly on the Treasurer's copy and include your mailing address. (Note: AMC Troy bills will be taken care of and do not need to be sent. Just mark the first col. N/A and date the 2nd col. as you add them to the binder.) You may elect to keep files on your computer but the hardcopy **MUST** be filed in the binder and kept with the dog.) Send any non-medical items requiring reimbursement directly to the Treasurer. **IMMEDIATE ATTENTION**

Date	Date
Copy to	File Orig
Coord.	In Binder

FIRST VISIT:

_____	_____	-bill
_____	_____	-vet summary of the appointment (if your vet does this)

SECOND VISIT:

_____	_____	-bill
_____	_____	-vet summary of the appointment (if your vet does this)
_____	_____	-any dental charts after a dental is performed; -health certificate, spay/neuter certificate etc.

FURTHER VISITS AS THEY OCCUR

- _____ -bill
- _____ -vet summary of the appointment (if your vet does this)
- _____ -any test results, dental charts, health certificate, spay/neuter certificate etc.

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Continue documenting visits on a separate page if more occur that can be recorded here.