

WESTIE RESCUE MICHIGAN, INC.

SECTION 8 - ADOPTION PACKAGE

FOSTER HOME: File paperwork behind this tab as indicated. This book stays with the dog at all times. The dog cannot be relocated without this book, even on a temporary basis.

Date
File Orig.
In Binder

1. _____ INFORMATION FOR ADOPTERS
Cover in writing and in detail with all adopters. Obtain signatures of all adopters. Cover this prior to covering and signing the Contract.

2. _____ ADOPTION CONTRACT
 - Cover the contract with the adopter paragraph by paragraph explaining what is being covered in that paragraph. Have the adopter initial where appropriate.
 - Cover any addendums* with the adopter and have the adopter sign and date the addendum
 - Make sure that all adopters sign the contract. If it is a married couple and only one signs the contract, the dog reverts to Rescue upon the death of the signer. Both spouses will normally want to be owners and would need to sign the contract.

3. _____ CHECKLIST -
 - Place a check mark on the line by every item on the check list as you complete it and make notes if necessary.

ONCE THESE ITEMS ARE FILED IN THE BINDER, remove the entire binder contents (less the tabs) and forward to the Foster Home Coordinator for final filing. You may keep the Medical records which the coordinator has already received and use these for the adopter package after the original owner information is removed. SEND THIS PACKAGE IN IMMEDIATELY UPON COMPLETION OF THE ADOPTION. Then go out and enjoy an ice cream sundae!!

- Addendum: Use this when there is a serious condition where we might need to try to get the dog back if they adopters don't comply. Examples would be medication for diabetes, a specification that the dog not be allowed around children, etc.