

GENERAL INFORMATION - IMPORTANT  
PREPARATION FOR FOSTER CARE

7/26/12

1. You must prepare this surrender contract and sign it before we can take your dog.  
Surrender Contract - Fill in the information requested and sign. Also sign and date the "Limitations" document provided.
2. You **MUST** provide medical papers with the dog that show each of his/her shots and the dates, as well as any prescriptions or other medical care. Your vet will provide a summary upon request.
3. Also ask the vet for a spay/neuter certificate and a rabies certificate
4. Send the dog to the new home with as many of his/her belongings as possible. This includes
  - a. Crate
  - b. Food/Water bowls
  - c. Toys
  - d. Collar and leash
  - e. Medicines, including Heartworm preventatives
  - f. A supply of the food you are currently using (at least a pound)
5. Make sure the dog is clean. It isn't necessary to have it professionally groomed but it is nice to do so. If you do get the dog groomed, don't cut the hair extremely short. Ask for a Westie cut. If you shave the hair, it will take months for the new owner to have a dog that looks like a Westie. Remember that Westies have quite a bit of hair on their heads and they have skirts. The new owner may prefer that look. Err on the side of having too long a hair cut rather than too short.
6. Please remember to send in a donation along with the signed contracts. (We won't refuse the dog without the donation but the donation lets us stay in business. \$25 is suggested.)
7. Please return the AKC papers (or other registry papers) to Westie Rescue. We do not pass them on but we do get them out of circulation so they are not misused.
8. Please provide any microchip registration papers that may exist. If your dog is registered, you must sign those papers so that the registration can be transferred. If your dog is chipped and you have lost the papers, please call the chip manufacturer for information and any paperwork needed to transfer the dog or simply write a short letter to them telling them that you have surrendered to dog to WESTIE RESCUE MICHIGAN and to please allow the transfer. Then sign and give us that letter.